

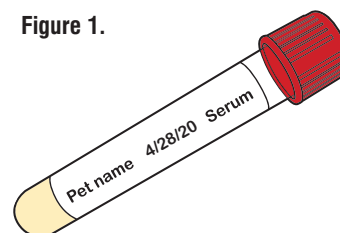
Specimen shipping instructions for Purolator for IDEXX Reference Laboratories

Packaging your specimen

1. Label specimens properly (figure 1).

- Each specimen should be identified with:
 - Patient first and last name
 - Date
 - Sample type
- Use clear, legible writing—the clearer the handwriting, the less chance of error.
- If using label:
 - Do not apply label over cap/lid.
 - Do not wrap label around tube.
 - Do not leave excess label hanging off/sticking out from tube.
 - Do not cover contents of tube with label.
- Do not use tape to seal the tube shut.

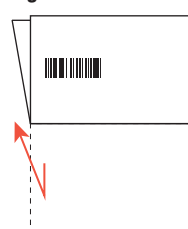
Figure 1.



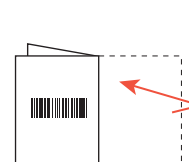
2. Include a test requisition form.

- Fold the form in quarters as illustrated in figure 2.
IMPORTANT: Place the form in the rear pocket of the specimen bag with the bar code facing out.

Figure 2.



Fold in half horizontally, so bar code is visible.



Fold in half again vertically, so bar code is visible.

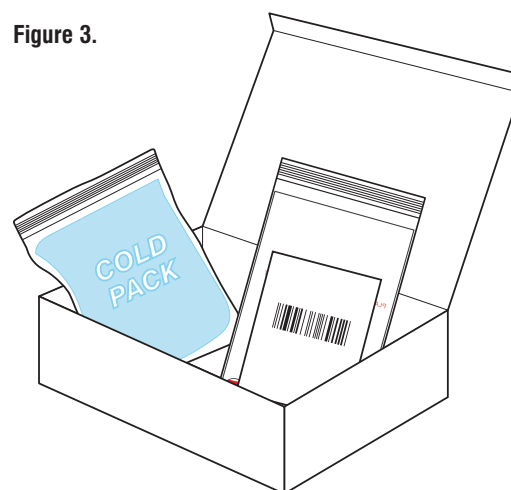


Place form in specimen bag pocket, **bar code facing out.**

3. Box the specimens (figure 3).

- Place specimens in the specimen bag, one patient per bag.
- Place the sealed specimen bag in an IDEXX-Direct® shipping box (multiple specimen bags can be included in one box).
- Include a cold pack in a separate sealed bag in the box.
IMPORTANT: Keep cold pack and specimen bags **separate**—do **not** insert cold pack into specimen bag; do **not** insert samples into cold pack.
- Do not include packing materials, i.e., no peanuts, newspaper, or bubble wrap.

Figure 3.



.....

Need specimen bags and boxes? Go to idexx.ca and sign in to IDEXX Online Orders or call IDEXX at 1-800-667-3411.

.....

Continued on reverse

Shipping your specimen via Purolator

1. **Package specimen**—Place the IDEXX-Direct® box into a Purolator Express® Pack (figure 4) and seal.
2. **Address**—Attach a preprinted Purolator waybill to your package.
3. **Arrange pickup**—Go to [purolator.com](https://www.purolator.com) or call **1-888-SHIP-123** (1-888-744-7123).

Figure 4.



Tracking your package

Go to [purolator.com](https://www.purolator.com) and enter your tracking number in the **Track a shipment** field, or call **1-888-SHIP-123** (1-888-744-7123).