

IDEXX VetLab Station

Quick Reference Guide

For more information about using your IDEXX VetLab* Station (such as adding tests to a run, reassigning results, and entering SNAP* test results), visit idexx.com/product-info and/or learn.idexx.com.




Navigating the Home screen

Instrument status icons

Know which instruments are running and/or available with color-coded icons.

- **Green (Ready)**—Connected and communicating
- **Yellow (Busy/Standby)**—In use or in standby mode
- **Gray (Offline)**—Connection has been lost
- **Red (Alert)**—A problem has occurred—tap the icon for more information

Message center


Tap  to view notifications from IDEXX.

IDEXX SmartService indicator

The dot color indicates your IDEXX SmartService* Solutions connection status:

- **Green**—Connected
- **Yellow**—In the process of connecting
- **Gray**—Disabled
- **Red**—Offline

Gear icon

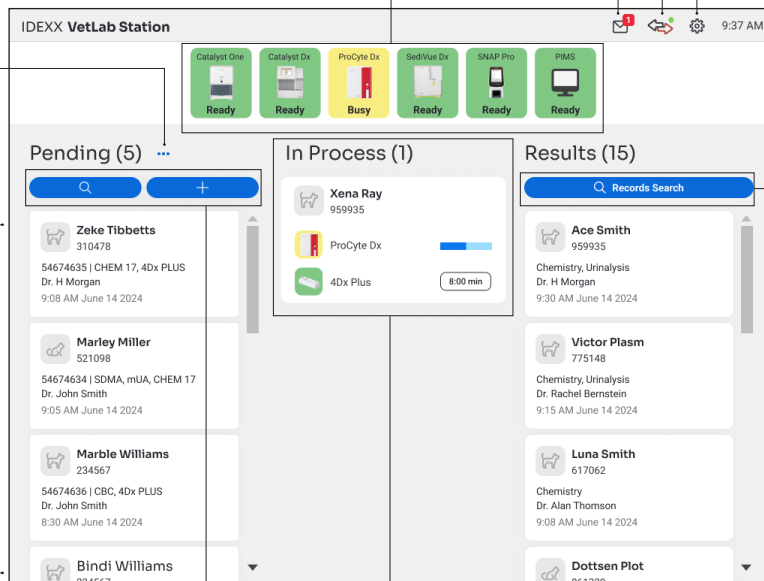
Tap  to open a menu where you can access instrument-specific screens, customize your settings, get help, view messages, or power down your system.

Ellipsis (...)

Click “...” for options to display the Census list or to remove requests from the Pending list.

Pending list

See which patients have open requisitions in your integrated practice information management system (PIMS).



Records Search

Search for patient records.

Results

See a list of in-house patient results generated within the last 7 days. Tap to select a patient and view or print their results.


Search and Add buttons

Tap **Search** to search for a patient in the Pending list. Tap **Add** to manually enter patient information.

In Process area

See which tests are currently being run, waiting to be run, or require action.

Initiating a sample run *with an integrated PIMS*

1. Tap the desired patient from the **Pending** or **Census** list on the Home screen, or tap  to search for a patient in the **Pending** list.
2. Select the desired instrument(s), and tap **Run**.

Initiating a sample run directly on the IDEXX VetLab Station

Tap  on the Home screen, and then:

If it's a new patient:

1. Tap **Add New Patient**, enter the patient/client information, and tap **Next**.
2. Confirm/specify the patient/practice information, select the desired instrument(s), and tap **Run**.

If it's an existing patient:

1. Tap either the **Patient, Last Name**, or **Client ID** box, and then begin typing the applicable information. Tap to select the desired patient from the list and tap **Next**.
2. Confirm/specify the patient/practice information, select the desired instrument(s), and tap **Run**.

If it's an emergency patient:

1. Tap **Stat**.
2. Select the **Species** and **Life Stage**. The system automatically enters a unique time stamp to identify the patient (which can be used later when reassigning test results).
3. Tap **Next**.
4. Select the desired instrument(s) and tap **Run**.

Entering/editing manual SNAP test results

To enter manual SNAP test results:

1. Tap the **SNAP** icon in the In Process area, or tap **Enter results** in the SNAP Timer Complete dialog box.
2. Tap the image that matches your SNAP test's result window.
3. (Optional) Tap the **Comment** tab, and then enter your user ID and a comment for this test result.
4. Tap **Save**.

To edit SNAP test results:

1. From the results screen, tap **Manage Results**.
2. Tap **Edit Manual Results**, and then select the SNAP test result to edit.
3. Make your changes and tap **Save**.

Entering manual physical and chemical urinalysis properties



To add chemical and physical urine properties during a run:

1. Initiate a urinalysis run.
2. When prompted to select the desired instrument icon(s), tap the **Manual UA** icon, and then select the collection method, color, and clarity of the sample.
3. Enter the specific gravity of the sample.
4. Tap the color that matches the sample pH.
5. If all of the chemistries are normal, tap **Set All to Negative/Normal**; otherwise, specify the appropriate results. (If you change only some results, tap **Next** when done.)
6. Enter any comments and tap **Done**.

To edit manual UA properties:


1. From the results screen, tap **Manage Results**.
2. Tap **Edit Manual Results**, and then select the Manual UA result to edit.
3. Make your changes and tap **Save**.

Viewing and printing results

1. Do one of the following:
 - + Tap the patient in the Results list on the Home screen.
 - + Tap the new results alert message.
 - + Under Results on the Home screen, tap , search for and select the desired patient, and then tap **View**.
2. Tap the tab that contains the desired results.
3. Tap  to print a comprehensive report of all of the test results from the selected tab.

Weekly maintenance

IDEXX recommends that you restart the system weekly.

1. Tap , and then tap **Power Down**.
2. Tap either **Power Down** or **Restart**.

Customizing the settings

You can customize the IDEXX VetLab Station to meet the needs of your practice. Tap , and then tap **Settings**.